



6001 Gulf Freeway  
Houston, TX 77023  
T: (713)926-1112  
F: (713)926-8129



**Sanchez Charter School  
Admission Application 2018-2019**

For Grade: \_\_\_\_\_ (list grade for which student is applying)

Date: \_\_\_\_\_

**STUDENT INFORMATION:**

Student Name: \_\_\_\_\_ Age: \_\_\_\_\_

Date of Birth: \_\_\_\_\_

Student Address: \_\_\_\_\_

Student's current grade: \_\_\_\_\_

Is the student a child of a founder, teacher, or staff of Sanchez Charter? \_\_\_\_\_ (Yes or No)

Does the student have any siblings currently attending Sanchez Charter? \_\_\_\_\_ (Yes or No)

If yes, list the names here:

\_\_\_\_\_  
\_\_\_\_\_

Does the student have any siblings who are also currently applying for admission into Sanchez Charter? \_\_\_\_\_ (Yes or No)

If yes, list the names here:

\_\_\_\_\_  
\_\_\_\_\_

**PARENT/GUARDIAN INFORMATION:**

Parent/Guardian's Name: \_\_\_\_\_

Home Number: \_\_\_\_\_ Work or Cell Number: \_\_\_\_\_

**Note: In the event that enrollment is capped, available spaces will be filled using a lottery admission process.**

Sanchez Charter School is an open enrollment public charter high school. Sanchez Charter School prohibits discrimination in its admission policy on the basis of gender, national origin, ethnicity, religion, disability, academic, artistic, or athletic ability or the district the student would otherwise attend.

[www.aama.org](http://www.aama.org)  
6001 Gulf Freeway, Houston, Texas 77023  
T (713)926-1112 Fax (713)926-8129



**Sanchez Charter School**  
 6001 Gulf Freeway  
 Houston, Texas 77023  
 T: (713) 926-1112  
 F: (713) 926-8129  
 www.aama.org

## Enrollment Form 2018-2019

SANCHEZ CHARTER SCHOOL DOES NOT DISCRIMINATE ON THE BASIS OF RACE COLOR, RELIGION, SEX, OR NATIONAL ORIGIN

### STUDENT

Last	Middle	First	Gender
Social Security Number	Race White Hispanic Black Asian Other _____	Date of Birth	Place of Birth
Texas Unique ID # (Office Use)			
Current Mailing Address	City / State	Zip Code	
Home Phone Number	Father's Home Number if different	Mother's Home Number if different	

### ACADEMIC

Last School attended	Home School		
Last Grade Attended	Total Credits Earned	Current Grade <b>Pre-K</b> 6 <sup>th</sup> 7 <sup>th</sup> 8 <sup>th</sup> 9 <sup>th</sup> 10 <sup>th</sup> 11 <sup>th</sup> 12 <sup>th</sup>	Have you been here at Sanchez Before? YES or NO How long ago?

List any additional schools attended:

### FAMILY

Father's Full Name	Employer	Work Phone	Father's Cell phone number
Mother's Full Name	Employer	Work Phone	Mother's Cell phone number
Guardians Full Name (If not living at home)	Relationship to student	Home Telephone Number	Work Telephone Number
Does student live with both parents? Yes or No If "No" with which parent (Circle one) Mother or Father Do you have legal documentation of custody? Yes or No	Father's Email Address:	Mother's Email Address:	Years in U.S. Schools (circle one)  0=Zero 1=One 2=Two 3=Three 4=Four 5=Five 6= Six or more

### EMERGENCY NUMBERS TO BE CONTACTED IF YOU CANNOT BE CONTACTED

Name	Relationship to student	Phone
Name	Relationship to student	Phone
Name	Relationship to student	Phone
Name	Relationship to student	Phone
Name	Relationship to student	Phone

**In case of an emergency only the above persons listed may pick up your child but cannot withdrawal the student from school. The information above is needed as a permanent school record of your child and will be used by school personnel only.**

**Texas Education Agency  
Texas Public School Student/Staff Ethnicity and Race Data Questionnaire**

The United States Department of Education (USDE) requires all state and local education institutions to collect data on ethnicity and race for students and staff. This information is used for state and federal accountability reporting as well as for reporting to the Office of Civil Rights (OCR) and the Equal Employment Opportunity Commission (EEOC).

School district staff and parents or guardians of students enrolling in school are requested to provide this information. If you decline to provide this information, please be aware that the USDE requires school districts to use observer identification as a last resort for collecting the data for federal reporting.

Please answer both parts of the following questions on the student's or staff member's ethnicity and race. *United States Federal Register (71 FR 44866)*

**Part 1. Ethnicity: Is the person Hispanic/Latino? (Choose only one)**

- Hispanic/Latino** - A person of Cuban, Mexican, Puerto Rican, South or Central American, or other Spanish culture or origin, regardless of race.
- Not Hispanic/Latino**

**Part 2. Race: What is the person's race? (Choose one or more)**

- American Indian or Alaska Native** - A person having origins in any of the original peoples of North and South America (including Central America), and who maintains a tribal affiliation or community attachment.
- Asian** - A person having origins in any of the original peoples of the Far East, Southeast Asia, or the Indian subcontinent including, for example, Cambodia, China, India, Japan, Korea, Malaysia, Pakistan, the Philippine Islands, Thailand, and Vietnam.
- Black or African American** - A person having origins in any of the black racial groups of Africa.
- Native Hawaiian or Other Pacific Islander** - A person having origins in any of the original peoples of Hawaii, Guam, Samoa, or other Pacific Islands.
- White** - A person having origins in any of the original peoples of Europe, the Middle East, or North Africa.

\_\_\_\_\_  
Student/Staff Name (please print)

\_\_\_\_\_  
(Parent/Guardian)/(Staff) Signature

\_\_\_\_\_  
Student/Staff Identification Number

\_\_\_\_\_  
Date

This space reserved for Local school observer – upon completion and entering data in student software system, file this form in student's permanent folder.

Ethnicity – choose only one:

- \_\_\_\_\_ Hispanic / Latino
- \_\_\_\_\_ Not Hispanic/Latino

Race – choose one or more:

- \_\_\_\_\_ American Indian or Alaska Native
- \_\_\_\_\_ Asian
- \_\_\_\_\_ Black or African American
- \_\_\_\_\_ Native Hawaiian or Other Pacific Islander
- \_\_\_\_\_ White

Observer signature:

Campus and Date:



**Sanchez Charter School**  
6001 Gulf Freeway  
Houston, Texas 77023  
T: (713) 926-1112  
F: (713) 926-8129  
www.aama.org

## **Acceptable Agreement of Student Internet Use 2018-2019**

### **Sanchez Charter School Internet Acceptable Use and Safety Policy**

*(Please read this document carefully before signing it).*

Internet access is available to students at Sanchez Charter School.

We are very pleased to bring this access to Sanchez Charter School and believe the Internet offers vast, diverse, and unique resources to our students. Our goal in providing this service to students is to promote educational excellence by facilitating resource sharing, innovation, and communication.

It is the policy of Sanchez Charter School to:

1. Prevent user access over its computer network to, or transmission of, inappropriate material via Internet, electronic mail, or other forms of direct electronic communication
2. Prevent unauthorized access and other unlawful online activity
3. Prevent unauthorized online disclosure, use, or dissemination of personal identification information of minors, and
4. Comply with the Children's Internet Protection Act [(Pub. L. No. 106-554 and 47 USC 254(h))].

The Internet is an electronic highway connecting thousands of computers all over the world and millions of individual subscribers. Students have access to:

1. Electronic mail (e-mail) communication with people all over the world.
2. Public domain software and graphics of all types for school use.
3. Discussion groups on a plethora of topics ranging from culture to the environment to music to politics
4. Access to many University Library Catalogs, the Library of Congress
5. Graphical access to the Internet

With access to computers and people all over the world also comes the availability of material that may not be considered to be of educational value in the context of the school setting. Sanchez Charter School has taken precautions to restrict access to controversial materials by using Internet Filters to block access and monitor access to inappropriate information. Specifically, as required by the Children's Internet Protection Act, blocking shall be applied to visual depictions of material deemed obscene or child pornography, or to any material deemed harmful to minors. Subject to staff supervision, technology protection measures may be disabled or, in the case of minors minimized only for bona fide research or other lawful purposes.

However, on a global network it is impossible to control all materials and an industrious user may discover controversial information. We at Sanchez Charter School firmly believe that the valuable information and interaction available on this worldwide network far outweighs the possibility that users may procure material that is not consistent with the educational goals of Sanchez Charter School.

Internet access is coordinated through a complex association of government agencies, and regional and state networks. In addition, the smooth operation of the network relies upon the proper conduct of the end users who must adhere to strict guidelines. These guidelines are provided here so that users are aware of the responsibilities they are about to acquire. In general, this requires efficient, ethical and legal utilization

of the network resources. If a Sanchez Charter School user violates any of these provisions, his or her account will be terminated and future access could possibly be denied.

The signature(s) at the end of this document is (are) legally binding and indicates the party (parties) who signed has (have) read the terms and conditions carefully and understand(s) their significance.

## **Internet--Terms and Conditions of Use**

**1) Acceptable Use** - The purpose of the backbone networks making up the Internet is to support research and education in and among academic institutions by providing access to unique resources and the opportunity for collaborative work. The use of a user account must be in support of education and research and consistent with the educational objectives of the Sanchez Charter School. Use of other organization's network or computing resources must comply with the rules appropriate for that network. Transmission of any material in violation of any national or state regulation is prohibited. This includes, but is not limited to: copyrighted material, threatening or obscene material, or material protected by trade secret. To the extent practical, steps shall be taken to promote the safety and security of users of the Sanchez Charter School online computer network when using electronic mail, chat rooms, instant messaging and other forms of direct electronic communication. Specifically, as required by the Children's Internet Protection Act, inappropriate network usage includes unauthorized access, including so-called "hacking" and other unlawful activities and unauthorized disclosure, use, and dissemination of personal identification information regarding minors.

**2) Privileges** - The use of the Internet is a privilege, not a right, and inappropriate use will result in a cancellation of those privileges. (Each student or teacher who receives an account will be part of a discussion with a Sanchez Charter School staff member pertaining to the proper use of the network.) The system administrators will deem what is inappropriate use and their decision is final. Also, the system administrators may close an account at any time as required. The administration, faculty, and staff of Sanchez Charter School may request the system administrator to deny, revoke, or suspend specific user accounts.

**3) Network Etiquette** – Network users are expected to abide by the generally accepted rules of network etiquette. These include (but are not limited to) the following:

- a. Be polite. Do not get abusive in your messages to others.
- b. Use appropriate language. Do not swear, use vulgarities or any other inappropriate language.
- c. Illegal activities are strictly forbidden.
- d. Do not reveal personal address or phone numbers of students
- e. Note that electronic mail (e-mail) is not guaranteed to be private. People who operate the system do have access to all mail. Messages relating to or in support of illegal activities may be reported to the authorities.
- f. Do not use the network in such a way that would disrupt the use of the network by other users.
- g. All communications and information accessible via the network should be assumed to be private properly.
- h. Students may not attempt to circumvent the web filtering in place to protect students from inappropriate material online.

**4) Guarantees** - Sanchez Charter School makes no warranties of any kind, whether expressed or implied, for the service it is providing. Sanchez Charter School will not be responsible for any damages suffered. This includes loss of data resulting from delays, no deliveries, mis-deliveries, or service interruptions caused by its own negligence or user errors or omissions. Use of any information obtained via the Internet is at the users' own risk. Sanchez Charter School specifically denies any responsibility for the accuracy or quality of information obtained through its services.

**5) Security** - Security on any computer system is a high priority, especially when the system involves many users. If users feel they can identify a security problem on the Internet, they must notify a system administrator or teacher. Do not demonstrate the problem to other users. Do not use another individual's account without written permission from that individual. Attempts to logon as a system administrator will result in cancellation of user privileges. Any user identified as a security risk or having a history of problems with other computer systems may be denied access to Internet.

**6) Vandalism** - Vandalism will result in cancellation of privileges. Vandalism is defined as any malicious attempt to harm or destroy data of another user, Internet, or any of the above listed agencies or other networks that are connected to any of the Internet backbones. This includes, but not limited to, the uploading or creation of computer viruses.

**7) Supervision** – it shall be the responsibility of all members of Sanchez Charter School staff to educate, supervise and monitor appropriate usage of the online computer network and access to the Internet in accordance with this policy, the Children’s Internet Protection Act, the Neighborhoods Children’s Internet Protection Act, and the Protecting Children in the 21<sup>st</sup> Century Act. Procedures for disabling or otherwise modifying any technology protection measures shall be the responsibility of the AAMA IT Director or designated representatives.

This revised Internet Acceptable Use and Safety Policy was adopted by the Board of George I Sanchez Charter School at a public meeting, **September 7, 2012**.

Amendments:

5 a – Security) All school owned electronic equipment has to access the Internet using a school provided connection while being used on campus. Any attempt to bypass this connection using alternate access points is a security violation. This would include using personal mobile phones as access points.

## **Sanchez Charter School Internet Use Agreement**

### STUDENT

I understand and will abide by the above Internet Acceptable Use and Safety Policy. I further understand that any violation of the regulations above is unethical and may constitute a criminal offense. Should I commit any violation, my access privileges may be revoked, school disciplinary action may be taken, and/or appropriate legal action.

**Student Name**

\_\_\_\_\_

Student ID

\_\_\_\_\_

**Student Signature**

\_\_\_\_\_

Date

\_\_\_\_\_

### PARENT OR GUARDIAN

As the parent or guardian of this student, I have read the Internet Acceptable Use and Safety Policy. I understand that this access is designed for educational purposes. Sanchez Charter School has taken precautions to eliminate controversial material. However, I also recognize it is impossible for Sanchez Charter School to restrict access to all controversial materials and I will not hold them responsible for materials acquired on the network. Further, I accept full responsibility for supervision if and when my child's use is not in a school setting. I hereby give permission to issue an account for my child and certify that the information contained on this form is correct.

Parent or Guardian's Name (please print):

\_\_\_\_\_

Parent or Guardian's Signature

\_\_\_\_\_

Date

\_\_\_\_\_

**(Must be signed if the applicant is a student)**



Sanchez Charter School  
6001 Gulf Freeway  
Houston, Texas 77023  
T: (713) 926-1112  
F: (713) 926-8129  
www.aama.org

## Notification of FERPA Rights 2018-2019

### Notification of Rights Under FERPA for Elementary and Secondary Schools

The Family Educational Rights and Privacy Act (FERPA) afford parents and students over 18 years of age (“eligible students”) certain rights with respect to the student’s education records. **These rights are:**

1. The right to inspect and review the student’s education records within 45 days of the day the school receives a request for access. Parents or eligible students should submit to the school principal [or appropriate school official] a written request that identifies the record(s) they wish to inspect. The school official will make arrangements for access and notify the parent or eligible student of the time and place where the records may be inspected.
2. The right to request the amendment of the student’s education records that the parent or eligible student believe are inaccurate. Parent or eligible students may ask the school to amend a record that they believe is inaccurate. They should write the school principal [or appropriate school official], clearly identify the part of the record they want changed, and specify why it is inaccurate. If the school decides not to amend the record as requested by the parent or eligible student, the school will notify the parent or eligible student of the decision and advise them of their right to a hearing regarding the request for amendment. Additional information regarding the hearing procedures will be provided to the parent or eligible student when notified of the right to a hearing.
3. The right to consent to disclosures of personally identifiable information contained in the student’s education records, except to the extent that FERPA authorizes disclosure without consent. One exception, which permits disclosure without consent, is disclosure to school officials with legitimate educational interests. A school official is a person employed by the school as administrator, supervisor, instructor, or support staff member (including health or medical staff and law enforcement unit personnel); a person serving on the school board; a person or company with whom the school has contracted to perform a special task (such as an attorney, auditor, medical consultant, or therapist); or a parent or student serving on an official committee, such as a disciplinary or grievance committee, or assisting another school official in performing his or her tasks. A school official has a legitimate educational interest if the official needs to review an education record in order to fulfill his or her professional responsibility. Upon request, the school discloses education records without consent to officials of another school district in which a student seeks or intends to enroll.
4. The right to file a complaint with the U.S. Department of Education concerning alleged failures by the School District to comply with the requirements of FERPA. The name and address of the Office that administers FERPA is **Family Policy Compliance Office, U.S. Department of Education, 400 Maryland Avenue, SW, Washington, DC 20202-5901**

5. Certain information about district students is considered directory information and will be released to anyone who follows the procedures for requesting the information unless the parent or guardian objects to the release of the directory information about the student. **If you do not want Sanchez Charter School to disclose directory information from your child’s education records without your prior written consent, please indicate your desire by checking “no” on the below statement:**

#### Directory Information – General Student Data

- Yes I do want my child’s address, telephone listing, date and place of birth, dates of attendance, and enrollment status released**
- NO, I do want my child’s address, telephone listing, date and place of birth, dates of attendance, and enrollment status released.**

Student Name: \_\_\_\_\_ Parent/Guardian Signature: \_\_\_\_\_



Sanchez Charter School  
6001 Gulf Freeway  
Houston, Texas 77023  
T: (713) 926-1112  
F: (713) 926-8129  
www.aama.org

**Media  
Release  
2018-2019**

## Upon Enrollment at Sanchez Charter School

**I give** the Association for the Advancement of Mexican Americans, its designees, agents and assigns, unlimited permission to use, publish and republish in any form or media, information about me and reproduction of my likeness (photographic or otherwise) and my voice with or without identification of me by name.

Student Name: \_\_\_\_\_

Please pick one of the following



**Yes, I \_\_\_\_\_ give permission.**  
(Parent Name)

**No, I \_\_\_\_\_ do not give permission.**  
(Parent Name)





**Sanchez Charter School**  
 6001 Gulf Freeway  
 Houston, Texas 77023  
 T: (713) 926-1112  
 F: (713) 926-8129  
 www.aama.org

**Student Medical  
 Record  
 2018-2019**

Student Name	DOB
Primary Physician	Physician's Phone
<b>Person to contact in case of emergency</b>	<b>Emergency Phone number</b>
List any allergies student may have	
Please indicate if student has any of the following:	
<input type="checkbox"/> Asthma <input type="checkbox"/> Hypertension (High Blood Pressure) <input type="checkbox"/> Hypertension (Low Blood Pressure) <input type="checkbox"/> Epilepsy <input type="checkbox"/> Diabetes	<input type="checkbox"/> Cardiac Problems (be specific) <input type="checkbox"/> Hearing Loss <input type="checkbox"/> Impaired Vision <input type="checkbox"/> Other _____

Please list any medication student takes on a regular basis:

Please list any Health problems the school should be aware of:

Does the student have any children? **Yes or No**                      How many? \_\_\_\_\_                      Do they require childcare? **Yes or No**

Is student (male/female) expecting a child at this time? **Yes No**

Check the following benefits student receives:

WIC     Food stamps     Medicaid     Health Services     Public Housing     ADFC     CCMS     Other

**IMUNIZATIONS: SCHOOL POLICY REQUIRES ALL IMUNIZATIONS TO BE UP TO DATE UPON ENROLLMENT. A COPY OF YOUR IMMUNIZATIONS SHOULD BE SUBMITTED WITH THIS APPLICATION**

**MEDICAL TREATMENT RELEASE**

I (We), \_\_\_\_\_ parents/legal guardians of \_\_\_\_\_, hereby give our full consent and permission to the representatives of Sanchez Charter School to seek and obtain any medical care and/or treatment for a child on any medical emergency while in school program participation school staff also have our full consent and permission to sign any authorization forms necessary to obtain medical care and/or treatment.

\_\_\_\_\_

Parent / Legal Guardian

\_\_\_\_\_

Date



Sanchez Charter School  
 6001 Gulf Freeway  
 Houston, Texas 77023  
 T: (713) 926-1112  
 F: (713) 926-8129  
 www.aama.org

## Home Language Survey 2018-2019

Texas Education Agency Bilingual/ESL Unit  
 19TAC Chapter 89, Subchapter BB 89.1215

TO BE COMPLETED BY PARENT/GUARDIAN (OR STUDENT IF GRADES 9-12): The state of Texas requires that the following information be completed for each student that enrolls for the first time in Texas public Schools. This survey shall be kept in each student's record folder.

<b>Name of Student</b>		<b>Grade</b>
<b>Address</b>		<b>Telephone #</b>
1. What language is spoken in your home most of the time?		_____
2. What language does your child (student) speak most of the time?		_____
<b>Parent's / Guardian Signature</b>	<b>Student's Signature if Grades 9-12</b>	<b>Date</b>

### Questionario del idioma que se habla en el hogar

DEBE DE COMPLETARSE POR EL PADRE O REPRESENTANTE LEGAL: (O POR EL ESTUDIANTE SI ESTA EN LOS GRADOS 9-12): El Estado de Texas requiere que la siguiente información se complete para cada estudiante que se matricula por primera vez en una escuela pública de Texas. Este cuestionario se archivará en el expediente del estudiante.

<b>Nombre del Estudiante</b>		<b>Grado</b>
<b>Dirección</b>		<b>Teléfono</b>
1. ¿Qué idioma se habla en su hogar la mayoría del tiempo?		_____
2. ¿Qué idioma habla su hijo la mayoría del tiempo?		_____
<b>Firma del Padre/Madre/ o Representante Legal</b>	<b>Firma del estudiante si está en los grados 9-12</b>	<b>Fecha</b>



Sanchez Charter School  
 6001 Gulf Freeway  
 Houston, Texas 77023  
 T: (713) 926-1112  
 F: (713) 926-8129  
 www.aama.org

## Home Language Survey 2018-2019

Texas Education Agency Bilingual/ESL Unit  
 19TAC Chapter 89, Subchapter BB 89.1215

Name of Student	Grade	Country of Birth
1. Has your child (student) lived outside the U.S. for two or more consecutive years?		Yes: <input type="checkbox"/> No: <input type="checkbox"/>
-If "Yes" indicate when: (from month/year to month/year)		From: ___/___ To: ___/___
2. When your child lived outside the U.S., did he or she attend school regularly?		Yes: <input type="checkbox"/> No: <input type="checkbox"/>
-If "No" Please specify grade and time period, including month and year. ( <b>example:</b> 2nd, Jan/2010 to May/2010)		Grade: _____ From: ___/___ To: ___/___
3. How many years has your child (student) attended school in the U.S.? (Circle one) -If your answer is "0=Zero" Please specify number of Months: _____		0=Zero 1=One 2=Two 3=Three 4=Four 5=Five 6= Six or more
4. When did your child (student) first enter a school in the U.S.?		Year: _____ Grade: _____

Parent's / Guardian Signature	Student's Signature if Grades 9-12	Date
-------------------------------	------------------------------------	------

Nombre del Estudiante	Grado	Pais de Nacimiento
1. ¿Ha vivido su hijo fuera de los Estados Unidos por dos o más años consecutivos?		Sí: <input type="checkbox"/> No: <input type="checkbox"/>
-Si usted marco "Sí", indique el período de tiempo: (desde mes/año hasta mes/año)		De: ___/___ A: ___/___
2. Cuando su hijo/a vivía fuera de los Estados Unidos, ¿Asistió con regularidad a la escuela?		Sí: <input type="checkbox"/> No: <input type="checkbox"/>
-Si marco "No" Especifique el grado y el período en que su hijo/a no asistió a la escuela, incluyendo el mes y el año. ( <b>Por ejemplo:</b> 2do. de Ene/2010 a Mayo/2010)		Grado: _____ De: ___/___ A: ___/___
3. ¿Cuántos años ha asistido su hijo/a (estudiante) a una escuela en los Estados Unidos? Circule uno. Si su respuesta es "0=Cero" Especifique el número de meses: _____		0=Cero 1=Uno 2=Dos 3=Tres 4=Cuatro 5=Cinco 6= Seis ó más
4. ¿Cuándo entró su hijo/a (estudiante) por primera vez a una escuela en los Estados Unidos?		Año: _____ Grado: _____

Firma del Padre ó Guardián

Firma del estudiante si está en los Grados  
9-12

Fecha