



AAMA Maintenance and Janitorial RFP

The Association for the Advancement of Mexican Americans is seeking a vendor to provide maintenance and janitorial services for:

- AAMA 6001 Gulf Freeway Building E. Houston, TX 77023
 - o 2 maintenance staff
 - o 2 day porters
 - o 10 night porters
- Sanchez North 215 Rittenhouse Houston, TX 77076
 - o 1 maintenance staff
 - o 2 day porters
 - o 6 night porters
- Coverage for 204 Clifton Houston, TX 77011
 - o 1 day porter

We are currently on a yearly basis contract and would like to create a 2–3-year fixed contract. AAMA is opening an invitation to bid on this project.

RFP Schedule:

Post RFP on website	June 29th
Onsite Prep Proposal Meeting	July 6th
Location: 6001 Gulf Freeway, Building E. Houston TX 77023 9:00am- 10:30 am	
Question Cut Off Date	
Send all questions to canguiano@aama.org	July 9th
Answers Posted	
All answers will be posted on our website: http://www.aama.org/public-documents/	
Proposal Due Date	July 13th

<p>All proposals are to be e-mailed to canguiano@aama.org and Mailed (Both methods must be completed and postmarked by April 22nd) ATT: Carlos Anguiano 6001 Gulf Freeway, Building E. Houston TX 77023 <i>No Late Submissions will be accepted</i></p>	
<p>Final Evaluation and Selection</p>	<p>July 13th</p>

RFP Overview:

- I. **Site Visit.** A mandatory site visit and tour of the facilities will be held prior to the proposal due date. AAMA representatives will be available to answer questions about operation and maintenance practices, problems, concerns and needs. The site visit is mandatory for all prospects who will submit a proposal to ensure full understanding of scope of work needed. All potential vendors will tour the facility at the same time so each hears all questions and answers. **Meeting will take place: July 6th from 9:00am to 10:30am.** Please confirm your attendance by e-mail to canguiano@aama.org.
- II. **Review of Written Proposals.** Proposals must be prepared as described in **Attachment A: Vendor Response**. An evaluation team will review and score written proposals based on the evaluation criteria identified below.
- III. **Criteria** General criteria upon which proposals will be evaluated include, but are not limited to, the following:

1. Expressed understanding of proposal objectives	20%
2. Evaluating employee performance. (How do you evaluate your employees and provide training)	20%
3. Cost (initial and on-going maintenance fees.) Do you offer cash discounts if invoices paid within 10 days?	20%
4. Qualifications of the vendor and their personnel experience.	20%

5. Completeness, thoroughness and detail of response as reflected by the proposal's discussion and coverage of all elements of work listed.	20%
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Scope of Cleaning/Facility Needs:

1. Please see attachment B for floor plan and layout of our buildings needing cleaning.
2. A monthly report for facilities and janitorial services will be completed on monthly basis with a vendor representative and an AMMA employee to ensure items are being addressed and corrected. Vendors are required to maintain a monthly average of 95% to be in good standing with AAMA. ***Please see attached Sample Inspection Form.***
3. AAMA will be responsible for the purchase of all consumable materials. Bidding vendors will supply labor and equipment.
4. Staffing needs:
 - a. Day porters: to support morning cleaning, including lunch spaces, hallways, offices, and classrooms.
 - b. Maintenance person: to perform routine Maintenance, preventative maintenance, and execute work orders as needed. Jobs to include:
 - i. Painting projects, landscaping, pressure washing, patching, filling/walls, replacing dealing tiles, lights, ballasts, assembling furniture, setting up furniture.
 - c. Evening Cleaning Crew: to support with cleaning
5. Cleaning Needs:
 - a. Gulf Freeway Location will have to be cleaned daily both in day and at night.
 - b. Sanchez North will have to be cleaned daily both in day and at night.
 - c. Clifton Location will have to be cleaned daily only.
 - d. All AAMA Locations will have deep cleaning scheduled during spring break, winter break, and summer.
 - i. This should include high dusting
 - ii. Stripping waxing floors
 - iii. Polish and detail fixtures

AAMA Requirements

1. Tax Exemption

- a. AAAMA is exempt from federal and state and taxes. AAMA will not be responsible for payment of taxes. Tax Exemption Certificates will be provided at the selected vendors request.

2. Performance, Cancelation, and Termination

- a. A Vendors performance is important as we establish a pool of preferred vendors. As a result, performance before and during the Contract term, will be a major consideration of current Contract award, renewals, and future award considerations. The final written agreement(s) will specify that AAMA reserves the right to terminate the contract without cause with 30 days prior written notice. Failure to perform, in any sense relative to this Contract, may result in the probation and/or termination of this agreement by AAMA on the basis of nonperformance. Non-performance shall be determined as follows:
 - i. Failure to meet and maintain all AAMA requirements as noted in this RFP;
 - ii. Failure to maintain appropriate and/or necessary personnel licenses and certifications;
 - iii. Failure to keep and maintain all required insurance coverage
 - iv. Failure to complete agreed upon milestone deadlines.
 - v. Failure to acknowledge agreed upon warranty for job or equipment.
- b. In the event of termination, AAMA will be relieved of all obligations, except to pay the reasonable value of the vendor's prior performance (at a cost not exceeding the contract rate, subject to any offers).

3. Contract Terms:

Vital note: Per the 2019 national FBI audit, vendors must now be certified under the federal National Child Protection Act ("NCPA") to be able to access the Department of Public Safety's (DPS) Clearinghouse. Only qualifying vendors will be able to adhere to the procedures under Texas Education Code §22.0834.

- a. All contractors or contractor's employees may be subjected to a background or other checks as may be required by AAMA in its sole discretion;
- b. Payments by AAMA to the contractor will be paid at the conclusion of the work after all of the contract's terms and conditions have been met;
- c. At AAMA's election, retainage in the amount of ten percent (10%) will be withheld from contractor's payment(s) for a period of thirty (30) days after the contract's completion;
- d. Contractor will prepare a mutually acceptable contract for execution;

- e. Contractor will be responsible at its expense for obtaining all permits that may be required by local and/or state authorities, and;
- f. The one-year warranty includes both labor and materials and begins after AAMA accepts the work;
- g. **INDEMNITY. THE SELECTED VENDOR WAIVES ALL CLAIMS OR CAUSES OF ACTION AGAINST AAMA AND EACH OF THE FOREGOING, ITS AFFILIATED ENTITIES, DIRECTORS, OFFICERS, MEMBERS, MANAGERS, AGENTS, REPRESENTATIVES, CLIENTS, STUDENTS, GUESTS AND EMPLOYEES (THE "AAMA INDEMNITEES") AND HEREBY INDEMNIFIES AND HOLDS HARMLESS THE AAMA INDEMNITEES FROM ALL CLAIMS OR CAUSES OF ACTION ARISING OUT OF DAMAGE TO ANY PROPERTY OR INJURY TO OR DEATH OF, ANY PERSON IN, UPON, OR ABOUT ANY PORTION OF THE AAMA PROPERTY, LAND OR BUILDINGS, CAUSED BY, RESULTING FROM, ARISING OR GROWING OUT OF OR IN ANY WAY WHATSOEVER CONNECTED WITH THIS CONTRACT OR ACTIVITIES OF THE AAMA INDEMNITEES, INCLUDING, WITHOUT LIMITATION, THE CONTRIBUTORY OR CONCURRENT NEGLIGENCE OF THE AAMA INDEMNITEES. IT IS THE EXPRESSED INTENTION OF AAMA AND THE SELECTED VENDOR THAT THE INDEMNITY PROVIDED IN THIS SECTION IS AN INDEMNITY BY THE SELECTED VENDOR TO INDEMNIFY AND PROTECT THE AAMA INDEMNITEES FROM THE CONSEQUENCES OF THEIR OWN CONDUCT WHETHER OCCURRING AS THE CONTRIBUTORY OR CONCURRENT CAUSE OF AN ACT OR EVENT GIVING RISE TO AN INDEMNITY OBLIGATION HEREUNDER.**

4. Certificate of Insurance.

- a. **THE SELECTED VENDOR** shall carry and pay premiums for the following insurance types, limits, endorsements, and requirements:
 - i. **Commercial General Liability:** \$2,000,000.00 combined single limit, bodily injury, personal injury and property damage, per occurrence
 - ii. **Personal and Advertising Injury:** \$1,000,000 per occurrence
 - iii. **Employers Liability:** \$1,000,000.00 each accident/policy/employee
 - iv. **Automobile Liability:** \$2,000,000.00 combined covering all owned, non-owned, leased and hired vehicles.
 - v. **Workers Compensation:** Texas Statutory Benefits
 - vi. **General Aggregate:** \$2,000,000.00 aggregate per location
 - vii. **Products and Completed Operations Liability:** \$1,000,000.00 aggregate
 - viii. **Fire Legal Liability:** \$100,000.00 per fire
- b. **Umbrella Liability:** \$1,000,000.00 per occurrence and in the aggregate providing excess coverage over Employers Liability, Commercial General Liability and Automobile Liability. AAMA and each of the foregoing, its

affiliated entities, directors, officers, members, managers, agents, representatives, students, guests and employees shall be named as additional insureds in all of the policies listed above, except Workers' Compensation. A Waiver of Subrogation endorsement in favor of AAMA shall be issued on all policies. Each policy required shall contain an endorsement that it will be primary over any collectible insurance insuring AAMA.

- i. The Certificate of Insurance shall state that the applicable policies have been endorsed as required herein.
- ii. All required insurance will be placed with carriers licensed to do business in Texas and have a rating in the most current edition of A.M. Best's Property Casualty Key Rating Guide that is reasonably acceptable to AAMA.
- iii. AAMA shall be provided thirty (30) days written notice of cancellation or non-renewal.
- iv. The Certificate of Insurance shall be sent directly to AAMA by either the insurance broker or insurance companies. Receipt of the Certificate of Insurance from **THE SELECTED VENDOR** is not acceptable.



AAMA Maintenance and Janitorial RFP Attachment A: Vendor Background and Approach

For further information, please contact:

Carlos Anguiano
canguiano@aama.org
713-92-2316 (phone)
713-926-8035 (fax)

Delivery method:

Mailing Address:

To: ***Carlos Anguiano***

Attention: ***Carlos Anguiano***

Mailing Address: ***6001 Gulf Freeway, Building E.
Houston, TX 77023***

Due Date: Emailed and postmarked by July 13th (both must be completed)

Please Note:

- **Please use the electronic copy of this RFP so you can enter your responses.**
- **Answer all questions or state “N/A” if not applicable.**
- **Please number and respond in **blue font** to help us distinguish answers.**
- **Number all pages and attachments.**
- **Please Mail One Copy AND e-mail a soft copy to canguiano@aama.org**

1. Vendors General Information

General Firm Information

- i. Type of Firm (corporation, partnership, sole proprietorship, joint venture)
- ii. Year Firm Established. Number of years has your firm been in business under its present business name
- iii. Other Firm Names. Indicate all other names by which your organization has been known and the length of time known by each name.
- iv. Parent Company. If applicable, state name, address, former name if applicable, tax identification number

Experience of Firm

- i. Years in Business.
- ii. Full-Time Personnel. Indicate the number of full-time personnel employed by your firm
- iii. List any special accreditations. Is your firm accredited by any organization? Is your firm pre-qualified for work through the U.S. Department of Energy or U.S. Department of Education? Describe the relevance or importance of any accreditations or pre-qualifications with regard to this project.

Project History.

- i. Briefly describe any big Janitorial Contracts that your company has managed within the last 2 years. If Applicable, list examples of jobs you have done with nonprofits or buildings in similar size.

References.

- i. Names and contact information of owner(s)' representatives who can serve as references.

Personnel Information

- i. Qualifications and Experience. Describe the number and quality of staff you currently have to conduct technical analysis, engineering design, construction management, construction, training and post-contract monitoring.

- ii. Subcontractors. Describe the nature of work generally conducted by subcontractors.

Scope of Services

- i. Types of Services. Summarize the scope of services available from your firm and approximate costs based on the information provided.
- ii. Expertise in Systems. Describe your ability to offer services to improve our cleaning and maintenance.
- iii. Provision of Insurance. Generally, describe your capability to secure insurance policies.

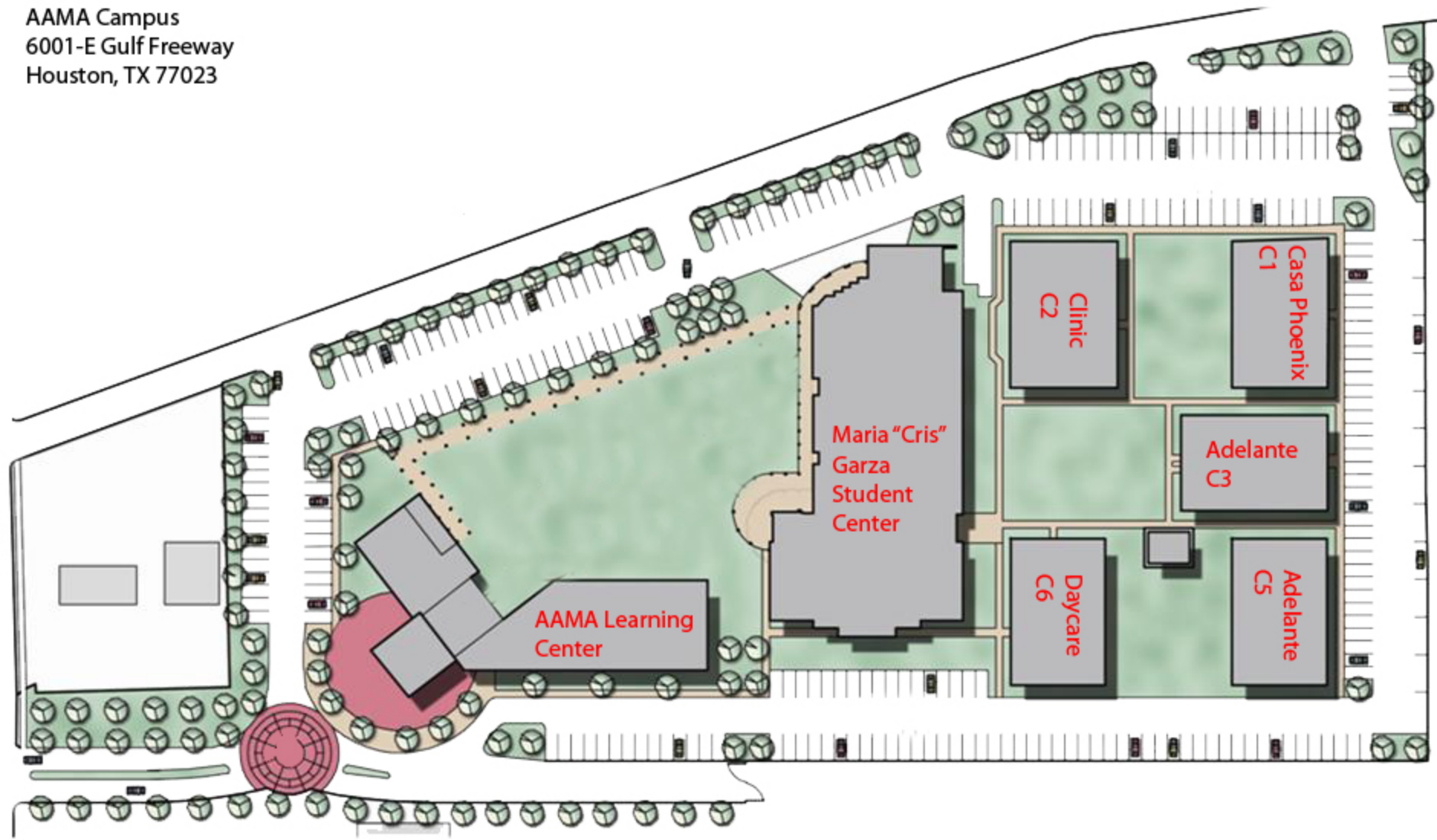
Financial Soundness

- i. Financial Statement. Attach your firm's most recent financial statement or annual report for each of the last three years.

2. Approach

- i. Please describe your technical approach to our cleaning facility needs. As well as:
 - a. How often will you train your staff?
 - b. How will you measure success?
 - c. What obstacles do you foresee?

AAMA Campus
6001-E Gulf Freeway
Houston, TX 77023





Vanguard Modular Building Systems
Corporate Office
717 Constitution Drive Suite 100
Exton, PA 19341
877-438-8627
www.vanguardmodular.com

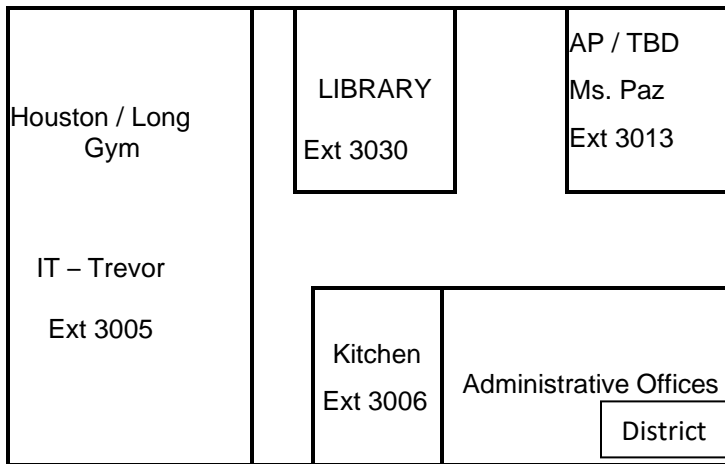
**10 CLASSROOM
FLEX PLEX
WITH RESTROOMS AND OFFICES**

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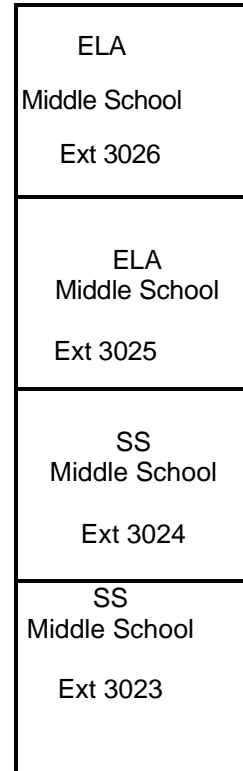
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Drawn By: VANGUARD	Drawing: 10CR1GOFF
Scale: NTS	

Sanchez North Campus Map

Building "G" 1st Floor



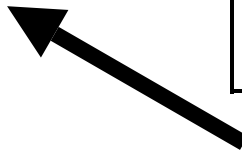
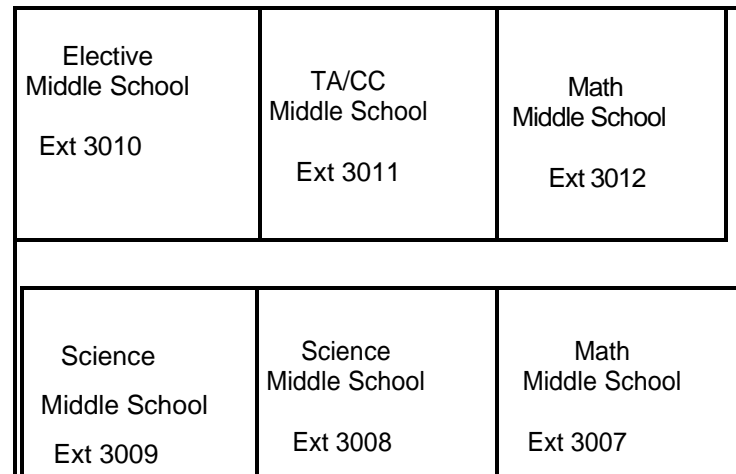
Building "B"



Office Extensions:

- Ms. A -3002
- MS. DAVIS – 3027
- MS. MOORE – 1301
- MS. CANALES – 3003
- MS. AMBAR – 3004
- MS. ONEAL – 3029
- MS. NICOLE - 3028
- MS. PAZ - 3013
- MS. BRIANNA – 3018
- MS. NORMA – 3001
- SPED/TESTING OFFICE - 3024

Building "G" 2nd Floor



2021 - 2022

Science TBD Ext 3021	Miguel
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Kyle	Solares
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Walker	CTE TBD
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Stevens	Robertson
---------	-----------

Woodley	Valle
---------	-------

Sindelar	Chandler
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SPED	OFFICE
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MODULAR BUILDINGS

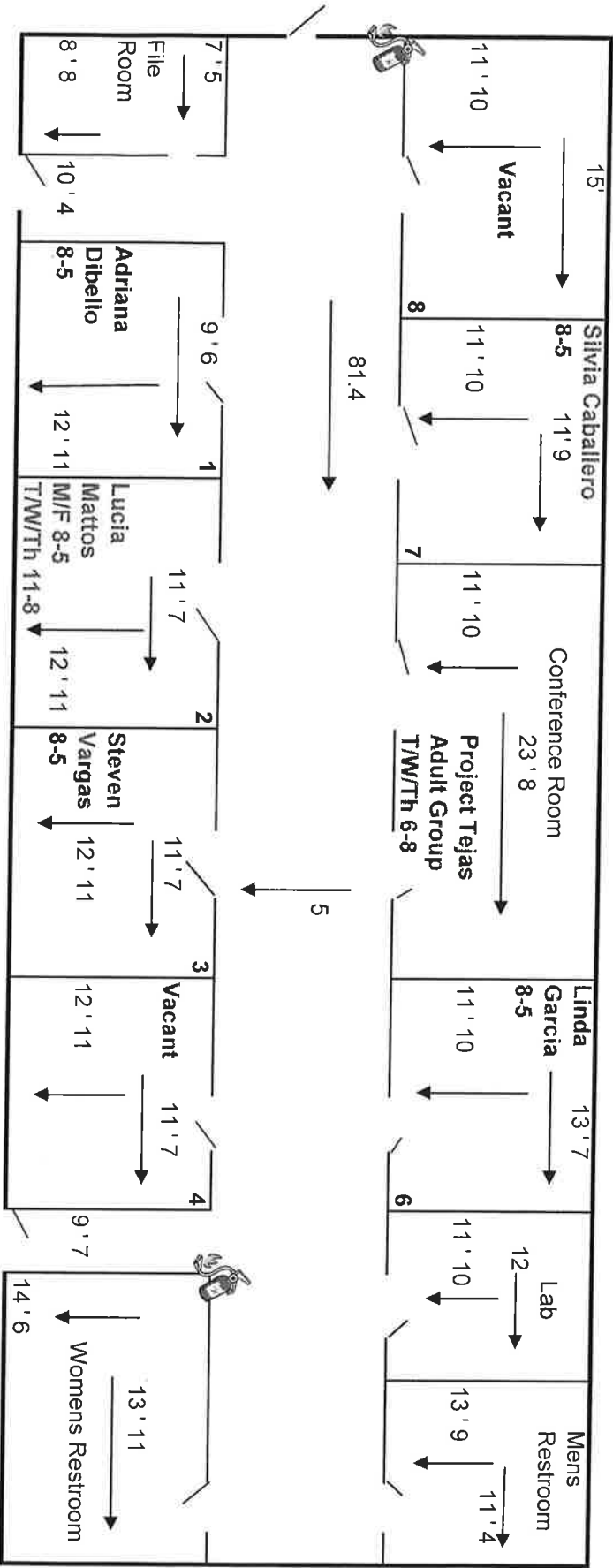
Multipurpose
Subulade

SPED	ESL
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<ul style="list-style-type: none"> • Sindelar AV • Walker BMF • Stevens HS • Robertson 9th /10th • Miguel 11th /12th • Law 8th • Kassa 6th/7th • Thigpen 6th/7th 	<ul style="list-style-type: none"> • Woodley 9th/10th • TBA 11th/12th • Valle 11th / 12th • Solares 8th (Art) • Henry 6th/ 7th • Brown 9th / 10th • McWhirter 6th/7th • Nelson 8th • TBA 9th/10th • TBA 11th/12th
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MAP BUILDING

1st Floor ~ 3,003 sq ft

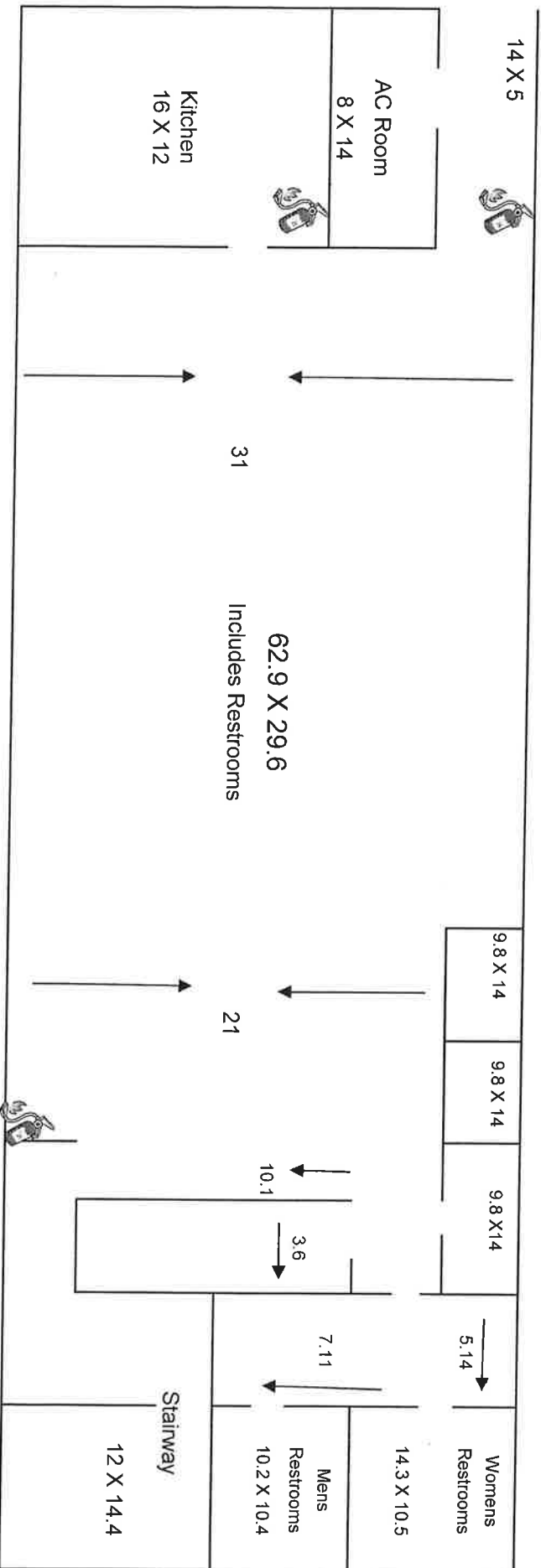


CLIFTON STREET

SIERMAN ST.

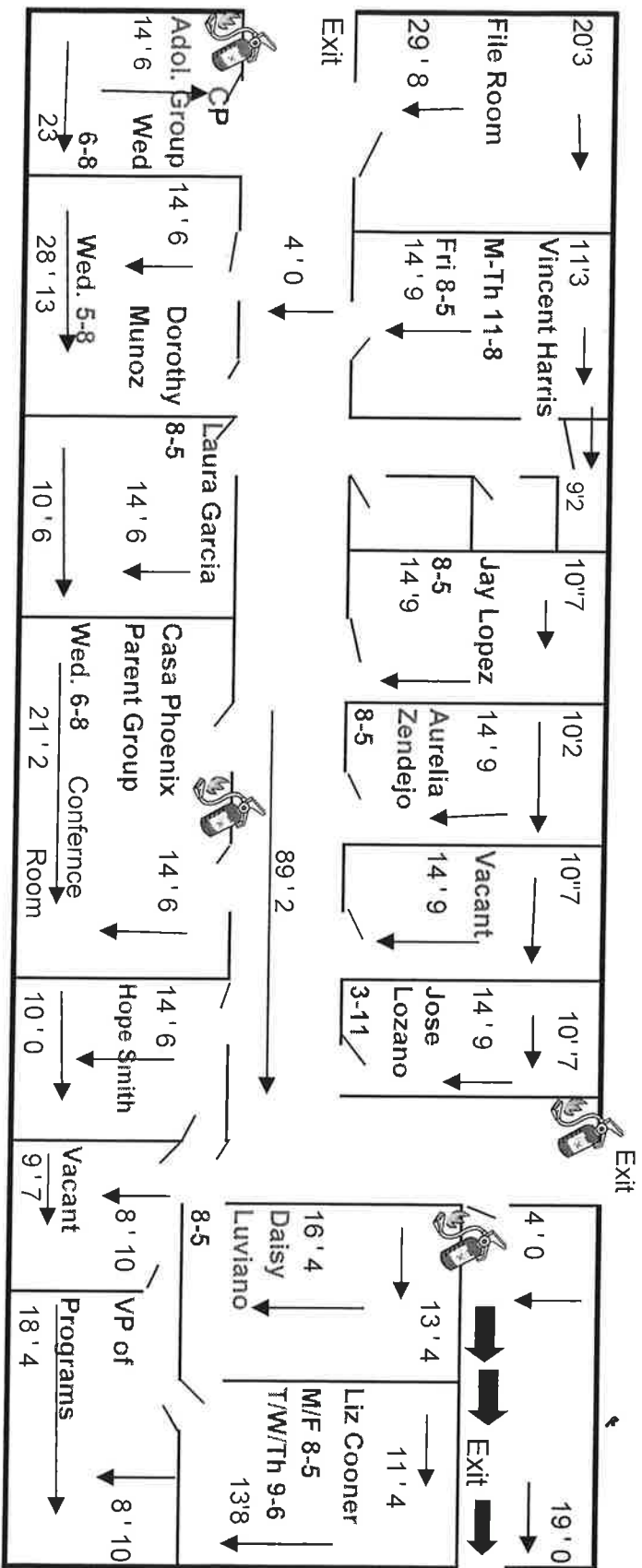
TRAINING AREA

2nd Floor \approx 3,003 ft²



EMERGENCY EXIT PLAN

SHERMAN ST.



*Admin Building is 6,000 ft²

101 - 202 - 203 - 204 - 205 - 206 - 207 - 208 - 209 - 210 - 211 - 212 - 213 - 214 - 215 - 216 - 217 - 218 - 219 - 220 - 221 - 222 - 223 - 224 - 225 - 226 - 227 - 228 - 229 - 230 - 231 - 232 - 233 - 234 - 235 - 236 - 237 - 238 - 239 - 240 - 241 - 242 - 243 - 244 - 245 - 246 - 247 - 248 - 249 - 250 - 251 - 252 - 253 - 254 - 255 - 256 - 257 - 258 - 259 - 260 - 261 - 262 - 263 - 264 - 265 - 266 - 267 - 268 - 269 - 270 - 271 - 272 - 273 - 274 - 275 - 276 - 277 - 278 - 279 - 280 - 281 - 282 - 283 - 284 - 285 - 286 - 287 - 288 - 289 - 290 - 291 - 292 - 293 - 294 - 295 - 296 - 297 - 298 - 299 - 300 - 301 - 302 - 303 - 304 - 305 - 306 - 307 - 308 - 309 - 310 - 311 - 312 - 313 - 314 - 315 - 316 - 317 - 318 - 319 - 320 - 321 - 322 - 323 - 324 - 325 - 326 - 327 - 328 - 329 - 330 - 331 - 332 - 333 - 334 - 335 - 336 - 337 - 338 - 339 - 340 - 341 - 342 - 343 - 344 - 345 - 346 - 347 - 348 - 349 - 350 - 351 - 352 - 353 - 354 - 355 - 356 - 357 - 358 - 359 - 360 - 361 - 362 - 363 - 364 - 365 - 366 - 367 - 368 - 369 - 370 - 371 - 372 - 373 - 374 - 375 - 376 - 377 - 378 - 379 - 380 - 381 - 382 - 383 - 384 - 385 - 386 - 387 - 388 - 389 - 390 - 391 - 392 - 393 - 394 - 395 - 396 - 397 - 398 - 399 - 400 - 401 - 402 - 403 - 404 - 405 - 406 - 407 - 408 - 409 - 410 - 411 - 412 - 413 - 414 - 415 - 416 - 417 - 418 - 419 - 420 - 421 - 422 - 423 - 424 - 425 - 426 - 427 - 428 - 429 - 430 - 431 - 432 - 433 - 434 - 435 - 436 - 437 - 438 - 439 - 440 - 441 - 442 - 443 - 444 - 445 - 446 - 447 - 448 - 449 - 450 - 451 - 452 - 453 - 454 - 455 - 456 - 457 - 458 - 459 - 460 - 461 - 462 - 463 - 464 - 465 - 466 - 467 - 468 - 469 - 470 - 471 - 472 - 473 - 474 - 475 - 476 - 477 - 478 - 479 - 480 - 481 - 482 - 483 - 484 - 485 - 486 - 487 - 488 - 489 - 490 - 491 - 492 - 493 - 494 - 495 - 496 - 497 - 498 - 499 - 500 - 501 - 502 - 503 - 504 - 505 - 506 - 507 - 508 - 509 - 510 - 511 - 512 - 513 - 514 - 515 - 516 - 517 - 518 - 519 - 520 - 521 - 522 - 523 - 524 - 525 - 526 - 527 - 528 - 529 - 530 - 531 - 532 - 533 - 534 - 535 - 536 - 537 - 538 - 539 - 540 - 541 - 542 - 543 - 544 - 545 - 546 - 547 - 548 - 549 - 550 - 551 - 552 - 553 - 554 - 555 - 556 - 557 - 558 - 559 - 560 - 561 - 562 - 563 - 564 - 565 - 566 - 567 - 568 - 569 - 570 - 571 - 572 - 573 - 574 - 575 - 576 - 577 - 578 - 579 - 580 - 581 - 582 - 583 - 584 - 585 - 586 - 587 - 588 - 589 - 590 - 591 - 592 - 593 - 594 - 595 - 596 - 597 - 598 - 599 - 600 - 601 - 602 - 603 - 604 - 605 - 606 - 607 - 608 - 609 - 610 - 611 - 612 - 613 - 614 - 615 - 616 - 617 - 618 - 619 - 620 - 621 - 622 - 623 - 624 - 625 - 626 - 627 - 628 - 629 - 630 - 631 - 632 - 633 - 634 - 635 - 636 - 637 - 638 - 639 - 640 - 641 - 642 - 643 - 644 - 645 - 646 - 647 - 648 - 649 - 650 - 651 - 652 - 653 - 654 - 655 - 656 - 657 - 658 - 659 - 660 - 661 - 662 - 663 - 664 - 665 - 666 - 667 - 668 - 669 - 670 - 671 - 672 - 673 - 674 - 675 - 676 - 677 - 678 - 679 - 680 - 681 - 682 - 683 - 684 - 685 - 686 - 687 - 688 - 689 - 690 - 691 - 692 - 693 - 694 - 695 - 696 - 697 - 698 - 699 - 700 - 701 - 702 - 703 - 704 - 705 - 706 - 707 - 708 - 709 - 710 - 711 - 712 - 713 - 714 - 715 - 716 - 717 - 718 - 719 - 720 - 721 - 722 - 723 - 724 - 725 - 726 - 727 - 728 - 729 - 730 - 731 - 732 - 733 - 734 - 735 - 736 - 737 - 738 - 739 - 740 - 741 - 742 - 743 - 744 - 745 - 746 - 747 - 748 - 749 - 750 - 751 - 752 - 753 - 754 - 755 - 756 - 757 - 758 - 759 - 760 - 761 - 762 - 763 - 764 - 765 - 766 - 767 - 768 - 769 - 770 - 771 - 772 - 773 - 774 - 775 - 776 - 777 - 778 - 779 - 780 - 781 - 782 - 783 - 784 - 785 - 786 - 787 - 788 - 789 - 790 - 791 - 792 - 793 - 794 - 795 - 796 - 797 - 798 - 799 - 800 - 801 - 802 - 803 - 804 - 805 - 806 - 807 - 808 - 809 - 810 - 811 - 812 - 813 - 814 - 815 - 816 - 817 - 818 - 819 - 820 - 821 - 822 - 823 - 824 - 825 - 826 - 827 - 828 - 829 - 830 - 831 - 832 - 833 - 834 - 835 - 836 - 837 - 838 - 839 - 840 - 841 - 842 - 843 - 844 - 845 - 846 - 847 - 848 - 849 - 850 - 851 - 852 - 853 - 854 - 855 - 856 - 857 - 858 - 859 - 860 - 861 - 862 - 863 - 864 - 865 - 866 - 867 - 868 - 869 - 870 - 871 - 872 - 873 - 874 - 875 - 876 - 877 - 878 - 879 - 880 - 881 - 882 - 883 - 884 - 885 - 886 - 887 - 888 - 889 - 890 - 891 - 892 - 893 - 894 - 895 - 896 - 897 - 898 - 899 - 900 - 901 - 902 - 903 - 904 - 905 - 906 - 907 - 908 - 909 - 910 - 911 - 912 - 913 - 914 - 915 - 916 - 917 - 918 - 919 - 920 - 921 - 922 - 923 - 924 - 925 - 926 - 927 - 928 - 929 - 930 - 931 - 932 - 933 - 934 - 935 - 936 - 937 - 938 - 939 - 940 - 941 - 942 - 943 - 944 - 945 - 946 - 947 - 948 - 949 - 950 - 951 - 952 - 953 - 954 - 955 - 956 - 957 - 958 - 959 - 960 - 961 - 962 - 963 - 964 - 965 - 966 - 967 - 968 - 969 - 970 - 971 - 972 - 973 - 974 - 975 - 976 - 977 - 978 - 979 - 980 - 981 - 982 - 983 - 984 - 985 - 986 - 987 - 988 - 989 - 990 - 991 - 992 - 993 - 994 - 995 - 996 - 997 - 998 - 999 - 1000

AAMA

Custodial Inspection Report

Campus: _____

Date: _____

ENTRANCE			OFFICES		
Entrance walk free of litter?	15		Windows clean?	12	
Entrance glass free of smears?	10		Walls clean & free of spots?	10	
Walls clean and free of spots?	10		Vents clean?	7	
Lights clean and clear?	8		Lights clean and clear?	10	
Floor finished and clean?	15		Counters clean?	5	
Corners and baseboards clean?	13		Furniture clean & arranged?	5	
Vents clean?	7		Wastebaskets clean with fresh liner?	13	
Walk off mats clean & in place?	12		Floor finished or carpet cleaned?	15	
Ledges clean & free of dust?	10		Restrooms clean?	8	
TOTAL	100	0	High dusting completed?	8	
Wing/Bldg _____ Floor _____ Area _____ Room _____			TOTAL		
			93	0	
CLASSROOMS			CORRIDORS, DECKS, RAMPS		
Windows & white/chalk boards clean?	13		Windows clean?	7	
Walls clean and free of spots?	10		Walls clean & free of spots?	10	
Vents clean?	9		Vents clean & Water fountain clean?	7	
Lights clean and clear?	10		Lights clean and clear?	10	
Counters clean/blinds clean?	10		High dusting completed?	15	
Furniture clean & arranged?	15		Non-slip material intact/ramps swept?	10	
Wastebaskets clean & have net liner?	12		Floor finished/vacuumed & cleaned?	15	
Floor finished/vacuumed and cleaned?	15		Corners & baseboards clean?	8	
High dusting completed?	10		Ledges & rails clean? Ramps?	10	
TOTAL	104	0	TOTAL	92	0
Wing/Bldg _____ Floor _____ Area _____ Room _____			Wing/Bldg _____ Floor _____ Area _____ Room _____		
RESTROOMS			GYM		
Mirrors clean?	10		Floor clean?	10	
Walls clean and free of spots?	10		Locker room clean?	10	
Vents clean?	7		Bleachers clean?	10	
Lights clean and clear?	10		Dusting completed?	10	
Counters clean?	13		Water fountain clean?	10	
Fixtures clean and flushed?	15		Backboards clean?	10	
Wastebaskets clean and have new liner?	12		Ledges & rails clean? Ramps?	10	
Floor clean & odor free?	15		TOTAL	70	N/A
High dusting completed?	8		CAFETERIA		
TOTAL	100	0	Floor clean?	15	
LIBRARY			Table tops clean?	10	
Dusting Completed	10		High dusting completed?	10	
Walls clean & free of spots?	10		Windows clean?	10	
Vents clean / lights clean & clear?	7		Vents?	7	
Carpet clean?	15		Kitchen?	10	
Furniture clean & arranged?	15		TOTAL	62	0
TOTAL	57	N/A	MISCELLANEOUS / COMMENTS		
School Director / Designee Signature			POSSIBLE POINTS:		
Date _____			551		
Inspector Signature			TOTAL SCORE:		
Date _____			492		
Carlos Anguiano			AVERAGE:		
			89.3%		

