

**MONTHLY BOARD MEETING**

The Board of Directors of AAMA, Inc. met in regular session, open to the public, at 6001 Gulf Freeway, Building E, Houston, TX, 77023 and open to the public via ZOOM, on February 16, 2024.

	<b>Present</b>		<b>Present</b>
Telisa Shead, <i>Board Chair</i>	Y (IP)	Misha McClure	Y (Z)
Alexandria Hernandez, <i>Vice Chair</i>	Y (IP)	Crystal R. Miranda	Y (Z)
Adeeb Barqawi	Y (IP)	Veronica Neal	N
David F. Curtis, PhD	Y (IP)	Martin L. Perez, PhD	Y (IP)
Christian Diaz	Y (IP)		
Charles Ezell	Y (Z)		
Ricardo Mago	Y (Z)		

\*IP = In Person

\*Z = Zoom

In addition, the following AAMA staff members attended on campus:

- Adolfo Melara, PhD *CEO, President, and Superintendent of George I. Sanchez Charter Schools*
- Giselle Easton, *Assistant Superintendent*
- David Tremont, *Director of IT*
- Nancy Capuchino, *Executive Assistant*

The following AAMA staff members attended via Zoom:

- Michael Hooten, *CFO*

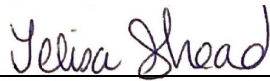
1. Board Chair T. Shead welcomed everyone at 7:30 a.m. to the Board meeting held on campus and via Zoom.
2. Board Chair T. Shead called the meeting to order at 7:30 a.m.
3. Board Chair T. Shead then passed the meeting to Board Secretary, A. Barqawi, to call roll. There were four (4) Board members on the call and six (6) in person. A quorum was achieved at this time for TEA approval items and for AAMA items.
4. Board Chair T. Shead reported that there were no persons registered or were present at the meeting to speak during the open forum for public participation.
5. Board Chair T. Shead considered the first agenda item: ***Board Chair's Report***. Board Chair T. Shead stated there is no Board Report.
6. Board Chair T. Shead considered the next item on the agenda: ***CEO's Report***. CEO, President, and Superintendent presented the CEO Report.
7. Board Chair T. Shead considered the first approval item on the agenda. Board Chair T. Shead called for a vote to approve the ***January 19, 2024, Board Meeting Minutes***. Vice Chair A. Hernandez made the first motion and Board Member C. Ezell made the second motion. Board Chair T. Shead asked for any discussion on January 19, 2024, Board Meeting Minutes and as there were not any, the motion carried.
8. Board Chair T. Shead considered the next approval item on the agenda. ***Approval of Service agreement with the Stewart Organization for Copier Services for All AAMA Programs, Including George I. Sanchez Charter Schools***. Board Chair T. Shead asked the Board for a motion on this agenda item. Vice Chair A. Hernandez made the first motion and Board member R. Mago seconded the motion. Board Chair T. Shead opened for discussion. Board members opened the discussion. Discussion continued and questions were answered. As there was no discussion, the motion carried and approved.
9. Board Chair T. Shead considered the next approval item on the agenda. ***Approval of Purchase Agreement with Mercury Fire and Security Consultants for the Procurement of a Fire Alarm System to Replace the Existing System at 6001 Gulf Freeway, Houston, TX 77023, in the Amount of \$60,812***. Board Chair T. Shead asked the Board for a motion on this agenda item. Board member M. Perez made the first motion and Board member D. Curtis seconded the motion. CEO, President, and Superintendent A. Melara stated the Approval of Purchase Agreement with Mercury Fire and Security Consultants for the Procurement of a Fire Alarm System to Replace the Existing System at 6001 Gulf Freeway, Houston, TX 77023, in the Amount of \$60,812 is to not exceed \$75,000. Board Chair T. Shead opened for discussion. Board members opened the discussion. Discussion continued and questions were answered. As there was no discussion, the motion carried and approved.
10. Board Chair T. Shead considered the next approval item on the agenda. ***Approval of Services Agreement with Ramp Business Corporation for Credit Card Services, the Continuation of All Amegy Credit Cards, the Cancellation of Chase Revolving Credit Cards, with the CEO Receiving Authority to Make a Determination on Which Service to Select***. Board Chair T. Shead asked the Board for a motion on this agenda item. Vice Chair A. Hernandez made the first motion and Board member R. Mago seconded the motion. Board Chair T. Shead opened for discussion. Board members opened

the discussion. Discussion continued and questions were answered. As there was no discussion, the motion carried and approved.

11. Board Chair T. Shead considered the next approval item on the agenda: ***Approval of Board Resolution Authorizing the Superintendent to Submit the Appropriate Texas Education Agency Low Attendance Waiver Application for All George I. Sanchez Campuses Due to Bad Weather.*** Board Chair T. Shead asked the Board for a motion on this agenda item. Board member M. Perez made the first motion and Board member D. Curtis seconded the motion. Board Chair T. Shead opened for discussion. As there was no discussion, the motion carried and approved.
12. Board Chair T. Shead considered the next approval item on the agenda: ***Approval of the Shared Services Agreement with the Houston Charter Schools Special Education Co-op for School Year 2023-2024.*** Board Chair T. Shead asked the Board for a motion on this agenda item. Vice Chair A. Hernandez made the first motion and Board member M. Perez seconded the motion. Board Chair T. Shead opened for discussion. As there was no discussion, the motion carried and approved.
13. Board Chair T. Shead considered the next approval item on the agenda: ***Approval of Purchase Agreement with ATS for the Procurement of an Air-Conditioning Unit to Replace an Existing Unit at 6001 Gulf Freeway, Houston, TX 77023, Building C-5, in the Amount of \$52,900.*** Board Chair T. Shead asked the Board for a motion on this agenda item. Vice Chair A. Hernandez made the first motion and Board member M. Perez seconded the motion. Board Chair T. Shead opened for discussion. As there was no discussion, the motion carried and approved.
14. Board Chair T. Shead considered the next approval item on the agenda. ***Approval of Board Policy 4.6, Criminal History and Credit Reports.*** Board Chair T. Shead asked the Board for a motion on this agenda item. Board member M. Perez made the first motion and Board member R. Mago seconded the motion. Board Chair T. Shead opened for discussion. Board members opened for discussion. Discussion continued and questions were answered. As there was no discussion, the motion carried and approved.
15. Board Chair T. Shead considered the next approval item on the agenda. ***Consideration on Whether to Adopt a Policy Authorizing a Campus of the School to Employ Chaplains or Accept Volunteer Chaplains.*** Board Chair T. Shead asked the Board for a motion on this agenda item. Vice Chair A. Hernandez made the first motion and Board member M. Perez seconded the motion. Board Chair T. Shead opened for discussion. Board members opened the discussion. Discussion continued and questions were answered. As there was no discussion, the motion was not approved.
16. Board Chair T. Shead considered the next item on the agenda, ***Finance Update: December Figures.*** Board Chair T. Shead passed the meeting to M. Hooten AAMA CFO. CFO M. Hooten presented the Finance update for the December Figures.
17. Board Chair T. Shead asked for a motion to adjourn the Board meeting. Board member M. Perez made the first motion and Board Member D. Curtis seconded. As there was not any discussion, the motion carried, and the Board meeting ended at 8:55 AM.
18. At 8:55 a.m. the Board meeting reconvened.

**Meeting Minutes Approval**

Passed and approved on  days of  2024.



Telisa Shead, Board Chair



Adolfo Melara, PhD, CEO, President,  
and Superintendent

