

MONTHLY BOARD MEETING

The Board of Directors of AAMA, Inc. met in regular session, open to the public, at 6001 Gulf Freeway, Building E, Houston, TX, 77023 and open to the public via ZOOM, on October 20, 2023.

	Present		Present
Telisa Shead, <i>Board Chair</i>	Y (IP)	Misha McClure	Y (IP)
Alexandria Hernandez, <i>Vice Chair</i>	Y (IP)	Crystal R. Miranda	Y (IP)
Adeeb Barqawi	Y (IP)	Veronica Neal	Y (IP)
David F. Curtis, PhD	N	Martin L. Perez, PhD	Y (IP)
Christian Diaz	Y (IP)		
Charles Ezell	Y (IP)		
Ricardo Mago	Y (Z)		

*IP = In Person

*Z = Zoom

In addition, the following AAMA staff members attended on campus:

- Daisy Morales, *Interim CEO*
- Adolfo Melara, PhD *President, and Superintendent of George I. Sanchez Charter Schools*
- Helen Cavazos, *Director of Human Resources*
- Patrick Rocha, *Senior Director, Strategic Partnerships and Programs*
- David Tremont, *Director of IT*
- Giselle Easton, *Assistant Superintendent*
- Katarina Sowerby, *Controller*
- Nancy Capuchino, *Executive Assistant*

The following AAMA staff members attended via Zoom:

1. Board Chair- T. Shead welcomed everyone at 7:32 a.m. to the Board meeting held on campus and via Zoom.
2. Board Chair T. Shead called the meeting to order at 7:32 a.m.
3. Board Chair T. Shead then passed the meeting to Board Secretary, A. Barqawi, to call roll. There was one (1) Board member on the call and ten (10) in person. A quorum was achieved at this time for TEA approval items and for AAMA items.
4. Board Chair T. Shead reported that there were no persons registered or were present at the meeting to speak during the open forum for public participation.
5. Board Chair T. Shead considered the first agenda item: **Board Chair's Report**. Board Chair T. Shead stated there is no Board Report.
6. Board Chair T. Shead considered the next item on the agenda: **Interim CEO's Report**. Interim CEO, D. Morales informed the Board members there will be no Board Member Training in November.
7. Board Chair T. Shead considered the next item on the agenda: **Interim CEO's Report**. Interim CEO, D. Morales explained to the Board why AAMA is considering a Capital Campaign Consultant. Interim CEO, D. Morales passed the meeting to Wendy Ruiz, Capital Campaign Consultant. Wendy Ruiz presented her PowerPoint and spoke about her experience with all she is working on and has completed.

This concludes the Interim CEO Report.

8. Board Chair T. Shead considered the first approval item on the agenda. Board Chair T. Shead called for a vote to approve the **September 15, 2023, Board Meeting Minutes**. Vice Chair A. Hernandez made the first motion and Board Member C. Ramon made the second motion. Board Chair T. Shead asked for any discussion on September 15, 2023, Board Meeting Minutes and as there were not any, the motion carried. Board Chair T. Shead opened for discussion. Board members opened the discussion and the discussion continued.
9. Board Chair T. Shead considered the next approval item on the agenda. **Board Approval Limit Increase to \$50,000 from \$25,000 Regarding Expenses and Purchases**. Board Chair T. Shead asked the Board for a motion on this agenda item. Board member C. Diaz made the first motion and Vice Chair A. Hernandez seconded the motion. Board Chair T. Shead then passed the meeting to Interim CEO, D. Morales. Interim CEO, D. Morales presented the item. Board Chair T. Shead opened for discussion. Board members opened the discussion and the discussion continued. As there was no further discussion, the motion carried and approved.
10. Board Chair T. Shead considered the next agenda item: **Superintendent's Report**, Superintendent, A. Melara passed the meeting to Assistant Superintendent, G. Easton who gave the following highlights of the report. G. Easton stated the enrollment number was 1124 students. G. Easton also stated the Attendance Rate 91.669%, projection prior to the school year: 87.961. G. Easton announced the departure and will forever be grateful to Principal Bianca Arriazola for her servant leadership during her tenure as our North Campus Principal. Mr. Martinez, Elementary Principal, will serve as Interim

Principal until we hire our next Principal. G. Easton also recognized our graduating students from Texas Technical Trade School.

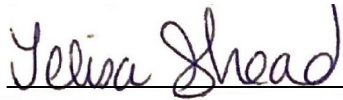
11. Board Chair T. Shead then went to the next approval item on the agenda: ***Approval of Purchase Agreement with EMCO Air Conditioning and Heating, Inc. for the Procurement of an Air-Conditioning Unit to Replace an Existing Unit at 6001 Gulf Freeway, Houston, TX 77023.*** Board Chair T. Shead asked the Board for a motion on this agenda item. Board member M. Misha made the first motion and Board Member Dr. Perez seconded the motion. Board Chair T. Shead then passed the meeting to Superintendent, A. Melara. Superintendent, A. Melara explained in detail the Approval of Purchase Agreement with EMCO Air Conditioning and Heating, Inc. for the Procurement of an Air-Conditioning Unit to Replace an Existing Unit at 6001 Gulf Freeway, Houston, TX 77023. Board Chair T. Shead asked for any discussion on the Approval of Purchase Agreement with EMCO Air Conditioning and Heating, Inc. for the Procurement of an Air-Conditioning Unit to Replace an Existing Unit at 6001 Gulf Freeway, Houston, TX 77023. Board Chair T. Shead opened for discussion. Board members opened the discussion and the discussion continued. As there was no further discussion, the motion carried and approved. Board Chair T. Shead asked the Board for a motion on this agenda item, the motion carried and was approved.

Board Chair T. Shead announced we do have public attendees that have joined the Board meeting via Zoom. Board Chair T. Shead passed the meeting to Joe Hoffer to give a quick reminder of how this process works. Joe Hoffer reminded everyone in the meeting that the public is allowed to speak on Agenda topics. The public has three minutes to speak, the Board Chair will limit the time. The Board is not allowed to respond to questions, this is an opportunity that the public can speak to the Board. The Board cannot ask questions or respond to the public comments. In addition, members of the public should not discuss any personal matters. Board Chair T. Shead asked the public if they would like to speak, no one spoke, Critz Cullen, AAMA Volunteer was present on Zoom. Board Chair T. Shead then moved to the next item on the agenda.

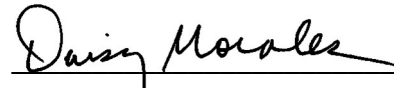
12. Board Chair T. Shead considered the next item on the agenda, ***Finance Update: August Figures.*** Board Chair T. Shead passed the meeting to Controller, K. Sowerby. Controller, K. Sowerby, discussed the Finance update for August Figures.
13. Board Chair T. Shead asked for a motion to adjourn the Board meeting. Board member, C. Ramon made the first motion and Board Member V. Neal seconded. As there was not any discussion, the motion carried, and the Board meeting ended at 9:11 AM.

Meeting Minutes Approval

Passed and approved this on days of 2023.



Telisa Shead, Board Chair



Daisy Morales, Interim CEO

