

MONTHLY BOARD MEETING

The Board of Directors of AAMA, Inc. met in regular session, open to the public, at 6001 Gulf Freeway, Building E, Houston, TX, 77023 and open to the public via ZOOM, on November 17, 2023.

	Present		Present
Telisa Shead, <i>Board Chair</i>	Y (IP)	Misha McClure	N
Alexandria Hernandez, <i>Vice Chair</i>	Y (Z)	Crystal R. Miranda	Y (IP)
Adeeb Barqawi	N	Veronica Neal	N
David F. Curtis, PhD	Y (Z)	Martin L. Perez, PhD	Y (IP)
Christian Diaz	Y (IP)		
Charles Ezell	Y (IP)		
Ricardo Mago	Y (IP)		

*IP = In Person

*Z = Zoom

In addition, the following AAMA staff members attended on campus:

- Adolfo Melara, PhD *President, and Superintendent of George I. Sanchez Charter Schools*
- Helen Cavazos, *Director of Human Resources*
- David Tremont, *Director of IT*
- Giselle Easton, *Assistant Superintendent*
- Katarina Sowerby, *Controller*
- Nancy Capuchino, *Executive Assistant*
- Monica Vallejo, *Community Outreach and Events Manager*
- Sean Negron, *Development Assistant*

The following AAMA staff members attended via Zoom:

- Daisy Morales, *Interim CEO*

1. Board Chair- T. Shead welcomed everyone at 7:30 a.m. to the Board meeting held on campus and via Zoom.
2. Board Chair T. Shead called the meeting to order at 7:30 a.m.
3. Board Chair T. Shead called roll. There were two (2) Board members on the call and six (6) in person. A quorum was achieved at this time for TEA approval items and for AAMA items.
4. Board Chair T. Shead reported that there were no persons registered or were present at the meeting to speak during the open forum for public participation.
5. Board Chair T. Shead considered the first agenda item: **Board Chair's Report**. Board Chair T. Shead stated there is no Board Report.
6. Board Chair T. Shead considered the next item on the agenda: **Interim CEO's Report**. Interim CEO, D. Morales informed the Board members there will be Board Member Training in December.
7. Board Chair T. Shead considered the next item on the agenda: **Interim CEO's Report**. Interim CEO, D. Morales passed the meeting to Monica Vallejo, AAMA *Community Outreach and Events Manager* who gave the following highlights for the AAMA Gala. Total gross revenue was \$291,271.00. Expenses were \$69,781.00. Net gain was \$221,490 and number of attendees - 340.

This concludes the Interim CEO Report.

8. Board Chair T. Shead considered the first approval item on the agenda. Board Chair T. Shead called for a vote to approve the **October 20, 2023, Board Meeting Minutes**. Board Member R. Mago made the first motion and Board Member Dr. Perez made the second motion. Board Chair T. Shead asked for any discussion on October 20, 2023, Board Meeting Minutes and as there were not any, the motion carried.
9. Board Chair T. Shead considered the next agenda item: **Superintendent's Report**, Superintendent, A. Melara passed the meeting to Assistant Superintendent, G. Easton who gave the following highlights of the report. G. Easton stated the enrollment number was 1107 students. G. Easton also stated the Attendance Rate at 90.70%. Reimbursement – Child Nutrition is \$121,134.12 for (October 2023).
10. Board Chair T. Shead considered the next approval item on the agenda. **Approval of the 2023-2024 District Improvement Plan (DIP)** Board Chair T. Shead asked the Board for a motion on this agenda item. Board member R. Mago made the first motion and Board member C. Ezell seconded the motion. Board Chair T. Shead then passed the meeting to Superintendent, A. Melara. Superintendent, A. Melara presented the item. Board Chair T. Shead opened for discussion. Board members opened the discussion and the discussion continued. As there was no further discussion, the motion carried and approved.
11. Board Chair T. Shead then went to the next approval item on the agenda: **Approval of the 2023-2024 North Campus Targeted Improvement Plan (TIP)**. Board Chair T. Shead asked the Board for a motion on this agenda item. Board member R. Mago made the first motion and Board Member C. Diaz seconded the motion. Board Chair T. Shead then passed the meeting to Superintendent, A. Melara. Superintendent, A. Melara explained in detail the Approval of the 2023-2024 North Campus Targeted

Improvement Plan (TIP). Board Chair T. Shead asked for any discussion on the Approval of the 2023-2024 North Campus Targeted Improvement Plan (TIP). Board Chair T. Shead opened for discussion. Board members opened the discussion and the discussion continued. As there was no further discussion, the motion carried and approved.

12. Board Chair T. Shead then went to the next approval item on the agenda: ***Approval of the 2023-2024 South Campus Targeted Improvement Plan (TIP)***. Board Chair T. Shead asked the Board for a motion on this agenda item. Board member C. Ezell made the first motion and Board Member C. Diaz seconded the motion. Board Chair T. Shead then passed the meeting to Superintendent, A. Melara. Superintendent, A. Melara explained in detail the Approval of the 2023-2024 South Campus Targeted Improvement Plan (TIP) Board Chair T. Shead asked for any discussion on the Approval of the 2023-2024 South Campus Targeted Improvement Plan (TIP). Board Chair T. Shead opened for discussion. Board members opened the discussion and the discussion continued. As there was no further discussion, the motion carried and approved.

13. Board Chair T. Shead then went to the next approval item on the agenda: ***Approval of the Partnership with Smartstart Education and George I. Sanchez Charter Schools to Provide Students Districtwide with In-person Tutoring Services in Math and ELA***. Board Chair T. Shead asked the Board for a motion on this agenda item. Board member R. Mago made the first motion and Board Member C. Diaz seconded the motion. Board Chair T. Shead then passed the meeting to Superintendent, A. Melara. Superintendent, A. Melara explained in detail the Approval of the Partnership with Smartstart Education and George I. Sanchez Charter Schools to Provide Students Districtwide with In-person Tutoring Services in Math and ELA. Board Chair T. Shead opened for discussion. Board members opened the discussion and the discussion continued. As there was no further discussion, the motion carried and approved.

This concluded the Superintendent Report.

14. Board Chair T. Shead considered the next item on the agenda, ***Finance Update: October Figures***. Board Chair T. Shead passed the meeting to Controller, K. Sowerby. Controller, K. Sowerby, discussed the Finance update for October Figures.

15. At 8:25 a.m. the Board members went into executive session.

16. At 8:54 a.m. the Board meeting reconvened.

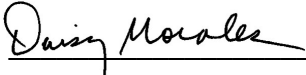
17. Board Chair T. Shead asked for a motion to adjourn the Board meeting. Board member, C. Ramon made the first motion and Board Member C. Diaz seconded. As there was not any discussion, the motion carried, and the Board meeting ended at 8:54 AM.

Meeting Minutes Approval

Passed and approved this on 15 days of December 2023.



Telisa Shoad, Board Chair



Daisy Morales, Interim CEO

