

**MONTHLY BOARD MEETING**

The Board of Directors of AAMA, Inc. met in regular session, open to the public, at 6001 Gulf Freeway, Building E, Houston, TX, 77023 and open to the public via ZOOM, on September 15, 2023.

	<b>Present</b>		<b>Present</b>
Telisa Shead, <i>Board Chair</i>	Y (IP)	Misha McClure	Y (IP)
Alexandria Hernandez, <i>Vice Chair</i>	Y (IP)	Crystal R. Miranda	Y (IP)
Adeeb Barqawi	Y (IP)	Veronica Neal	N
David F. Curtis, PhD	Y (IP)	Martin L. Perez, PhD	Y (IP)
Christian Diaz	Y (Z)		
Charles Ezell	Y (Z)		
Ricardo Mago	Y (Z)		

\*IP = In Person

\*Z = Zoom

In addition, the following AAMA staff members attended on campus:

- Daisy Morales, *Interim CEO*
- Adolfo Melara, PhD *President, and Superintendent of George I. Sanchez Charter Schools*
- Helen Cavazos, *Director of Human Resources*
- David Tremont, *Director of IT*
- Katarina Sowerby, *Controller*
- Nancy Capuchino, *Executive Assistant*

The following AAMA staff members attended via Zoom:

- Sean Negrón, *Development Assistant*

1. Board Chair- T. Shead welcomed everyone at 7:31 a.m. to the Board meeting held on campus and via Zoom.
2. Board Chair T. Shead called the meeting to order at 7:31 a.m.
3. Board Chair T. Shead then passed the meeting to Board Secretary, A. Barqawi, to call roll. There were seven (7) Board members on the call and three (3) in person. A quorum was achieved at this time for TEA approval items and for AAMA items.
4. Board Chair T. Shead reported that there were no persons registered or were present at the meeting to speak during the open forum for public participation.
5. Board Chair T. Shead considered the first agenda item: **Board Chair's Report**. Board Chair T. Shead introduced Dr. Martin Perez and stated she is very excited he is on board with the AAMA Board. Board member Dr. Martin Perez introduced himself and his background and how he can bring more to AAMA. Interim CEO, D. Morales shared how she believes Dr. Martin Perez is critical to AAMA Board and how he is involved with the students. Board members and staff introduce themselves and their role in AAMA.
6. Board Chair T. Shead considered the next item on the agenda: **Interim CEO's Report**. Interim CEO, D. Morales informed the Board members of the Board Member Training October, November, and December.

This concludes the Interim CEO Report.

7. Board Chair T. Shead considered the first approval item on the agenda. Board Chair T. Shead called for a vote to approve the **August 14, 2023, Special Called Board Meeting Minutes**. Board member R. Mago made the first motion and Board Member C. Diaz made the second motion. Board Chair T. Shead asked for any discussion on August 14, 2023, Special Called Board Meeting Minutes and as there were not any, the motion carried.
8. Board Chair T. Shead considered the next approval item on the agenda. Board Chair T. Shead called for a vote to approve the **August 18, 2023, Board Meeting Minutes**. Board member C. Ramon made the first motion and Board Member A. Barqawi made the second motion. Board Chair T. Shead asked for any discussion on August 18, 2023, Board Meeting Minutes and as there were not any, the motion carried.
9. Board Chair T. Shead considered the next approval item on the agenda. **Work and Learn Center Harrisburg Lease**. Board Chair T. Shead asked the Board for a motion on this agenda item. Board member A. Hernandez made the first motion and Board Member Dr. Perez seconded the motion. Board Chair T. Shead then passed the meeting to Interim CEO, D. Morales. Interim CEO, D. Morales presented the item and stated the location is to help Work and Learn grow. Board Chair T. Shead opened for discussion. Board members opened the discussion and the discussion continued. As there was no further discussion, the motion carried and approved.
10. Board Chair T. Shead considered the next agenda item: **Superintendent's Report**, Superintendent, A. Melara gave the following highlights of the report.
  - Superintendent, A. Melara stated the enrollment number for the end of September was 1123 students.

11. Board Chair T. Shead then went to the next approval item on the agenda: ***Approval of Revision of Policy 6.13, Special Education Dyslexia and Related Disorders.*** Board Chair T. Shead asked the Board for a motion on this agenda item. Board member C. Diaz made the first motion and Board Member A. Hernandez seconded the motion. Board Chair T. Shead then passed the meeting to Superintendent, A. Melara. Superintendent, A. Melara explained in detail the Approval of Revision of Policy 6.13, Special Education Dyslexia and Related Disorders. Board Chair T. Shead asked for any discussion on the Approval of Revision of Policy 6.13, Special Education Dyslexia and Related Disorders. Board members opened the discussion and the discussion continued. The questions were answered. Board Chair T. Shead asked the Board for a motion on this agenda item, the motion carried and was approved.
12. Board Chair T. Shead then went to the next approval item on the agenda: ***Approval of Purchase Agreement with Way Engineering Ltd. for the Procurement of an Air-Cooled Chiller Unit to Replace an Existing Unit at 6001 Gulf Freeway, Houston, TX 77023.*** Board Chair T. Shead asked the Board for a motion on this agenda item. Board member A. Hernandez made the first motion and Board Member M. Perez seconded the motion. Superintendent A. Melara presented the item. Board Chair T. Shead asked for any discussion on Approval of Purchase Agreement with Way Engineering Ltd. for the Procurement of an Air-Cooled Chiller Unit to Replace an Existing Unit at 6001 Gulf Freeway, Houston, TX 77023. Board members opened the discussion, and the discussion continued. The questions were answered. Board Chair T. Shead asked the Board for a motion on this agenda item, the motion carried and was approved.
13. Board Chair T. Shead then went to the next approval item on the agenda: ***Approval of Purchase Agreement with Way Engineering Ltd. for the Procurement of Two Air Conditioner Roof Top Units to Replace Existing Units at 6001 Gulf Freeway, Houston, TX 77023.*** Board Chair T. Shead asked the Board for a motion on this agenda item. Board member A. Hernandez made the first motion and Board Member C. Ramon seconded the motion. Superintendent A. Melara presented the item. Board Chair T. Shead asked for any discussion on Approval of Purchase Agreement with Way Engineering Ltd. for the Procurement of Two Air Conditioner Roof Top Units to Replace Existing Units at 6001 Gulf Freeway, Houston, TX 77023. Board members opened the discussion and the discussion continued. Board Chair T. Shead asked for any discussions as there were not any, the motion carried and was approved.
14. Board Chair T. Shead considered the next item on the agenda, ***Finance Update: July Figures.*** Board Chair T. Shead passed the meeting to AAMA Controller, K. Sowerby. AAMA Controller, K. Sowerby discussed the Finance update for July Figures and Ramp - New Credit Card System.
15. Board Chair T. Shead considered the next item on the agenda: ***Strategic Partnerships and Programs.*** Board Chair T. Shead passed the meeting to Development Assistant, S. Negron. Development Assistant, S. Negron discussed Technolochicas and how the program works.
16. Board Chair T. Shead asked for a motion to adjourn the Board meeting. Board member, A. Hernandez made the first motion and Board Member R. Mago seconded. As there was not any discussion, the motion carried, and the Board meeting ended at 8:59 AM.

**Meeting Minutes Approval**

Passed and approved this on  days of  2023.

*Telisa Shead*

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Telisa Shead, Board Chair

*Daisy Morales*

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Daisy Morales, Interim CEO

